

ABOUT OUR EXCELLENCE CHECKLIST AND “GUIDE TO A HEALTHY WORKPLACE”

One of the most unique features of the CHAA judging process is the use of our Excellence Checklist and “Guide to a Healthy Workplace” to help you in your efforts to document the achievements of your organization. The Checklist that follows is coordinated with each section of the “Guide to a Healthy Workplace” for ease of use.

How to use the checklist:

Step 1: Simply match up the number in each box on the left side of the Checklist with the corresponding section in the Guide; there you will find more details on best practices that judges will use in determining the level of your organization’s workplace health and safety programs.

Step 2: Put a check in all the boxes that apply to each Standard. The more checks, the more robust your program. A higher number of points will be awarded for that particular Standard.

CORPORATE HEALTH EXCELLENCE CHECKLIST

	Programs Exist	Well Deployed	Measured Showing Trends	Trends Tracked Over Time	Data Used for Continuous Quality Improvement	Points
1.1 Organization & Management						75
1.2 Health Information Systems						75
1.3 Evaluation and Quality Improvement						75
1.4 Innovation – Expanding the Envelope						25
1.0 Leadership & Management TOTAL POINTS						250
2.1 Health Evaluation of Workers						75
2.2 Occupational Injury and Illness Management						75
2.3 Traveler Health						30
2.4 Mental and Behavioral Health and Misuse of Substances						70
2.0 Healthy Workers TOTAL POINTS						250
3.1 Workplace Health Hazard Evaluations, Inspection and Abatement						60
3.2 Education Regarding Worksite Hazards						60
3.3 Personal Protective Equipment (PPE)						55
3.4 Toxicological Assessment & Planning						25
3.5 Emergency Preparedness, Continuity Planning and Disruption Prevention						50
3.0 Healthy Environment TOTAL POINTS						250
4.1 Health Promotion and Wellness Including Non-Occupational Illness & Injury						70
4.2 Absence and Disability Management						60
4.3 Health Benefits Management						50
4.4 Integrated Health and Productivity Management						70
4.0 Healthy Organization TOTAL POINTS						250